# Attach a current, passport quality photograph, approximately 1½" x 2¼" in size.

## FOR BOARD USE ONLY

DATE RECEIVED

FILE NUMBER

TRANSACTION NUMBER

#### STATE OF TENNESSEE



BOARD OF EXAMINERS FOR LAND SURVEYORS 500 JAMES ROBERTSON PARKWAY NASHVILLE, TN 37243-1146 615-741-3611

HTTP://WWW.TN.GOV/REGBOARDS/SURVEYORS

### Application for Professional Land Surveyor-in-Training

THIS IS NOT AN APPLICATION FOR REGISTRATION OR LICENSING AS A PROFESSIONAL LAND SURVEYOR AND ANY DESIGNATION OR RECOGNITION BY THE BOARD WILL NOT, IN ANY WAY, OR DEGREE ENTITLE THE APPLICANT TO PRACTICE OR OFFER TO PRACTICE LAND SURVEYING. THIS APPLICATION IS PROVIDED BY BOARD POLICY TO ALLOW THOSE APPLICANTS THAT QUALIFY UNDER TCA 62-18-109(b)(1)TO TAKE THE NCEES EXAMINATION, FUNDAMENTALS OF LAND SURVEYING (FS), AND, UPON PASSING, BE ACKNOWLEDGED AS PROFESSIONAL-LAND SURVEYOR-IN-TRAINING (PLSIT).

IMPORTANT – PLEASE READ AND UNDERSTAND THIS FORM AND THE TENNESSEE LAWS BEFORE YOU COMPLETE THIS APPLICATION. ALL INFORMATION REQUESTED ON THIS FORM MUST BE TYPEWRITTEN OR LEGIBLY PRINTED AND ALL QUESTIONS MUST BE ANSWERED. RETAIN A COPY FOR YOUR FILES

APPLICATION MUST BE ACCOMPANIED WITH A PAYMENT OF \$25.00 MADE PAYABLE TO THE TENNESSEE BOARD OF EXAMINERS FOR LAND SURVEYORS AND MAILED TO 500 JAMES ROBERTSON PARKWAY, NASHVILLE, TN 37243-1146. This application, along with a \$25.00 application fee, education verification forms, three completed character reference forms and transcripts must be received in the board office before the application can be reviewed. PLEASE ALLOW 5-7 BUSINESS DAYS TO ENSURE ADEQUATE DELIVERY TIME OF THIS APPLICATION BEFORE THE DEADLINE DATE.

w are you applying?	HS(	i) (ii)	(iii)	(iv)
GENERAL INFORMATION	N: (Circle b. or c. to indicate	e your preference for add	ess of record wit	th this Board.)
a. Name in full			SSN	
a. Name in full	Middle	Last		
b. Residence address			(	)
	Street No.		<del></del>	Telephone No
City		County		State/Zip
c. Business name and add	dress		(	)
		ame	<del></del>	Telephone No
Street No	City	State/Zip		Position
E-mail Address				
d. Date of Birth		Place of B	irth	

	e.	Can you speak and understand the English language?	
f.		Have you ever filed an application with this Board?When?	If yes, type of application
	g. h.	Has your name changed since birth? same name? Have you ever been disciplined by any state licensing authority?	
	i.	If so, please explain	

EDUCATION RECORD –List high school and all colleges and universities in the order you attended. A copy or high school diploma or GED certificate must be submitted with your application unless you are a college graduate. College graduates must submit <u>CERTIFIED</u> transcripts and a completed course reporting form with your application. You must highlight or list on the course reporting form all surveying related courses you are claiming for credit under the provisions of TCA 62-18-109b(1)(F) (i), (ii), (iii), and (iv).

NAME AND ADDRESS OF INSTITUTION		TTENDED To	MAJOR	DATE OF	DEGREE
	From	10		GRADUATION	RECEIVED

#### **EXPERIENCE BACKGROUND**

IF YOU ARE APPLYING UNDER SECTION IV (ASSOCIATES DEGREE) OF SECTION V (HIGH SCHOOL DIPLOMA OR GED), YOU WILL NEED TO COMPLETE THE EXPERIENCE BACKGROUND BELOW.

List each period of employment in chronological order and use a position block for each employer or for each time that you had a significant change in duties and responsibilities. The last block is the summary of your complete surveying experience history. ONE LINE IS NOT SUFFICIENT. Experience acceptable for licensure as a land surveyor must be progressive and diverse and include, as a minimum, the following aspects of land surveying: Field experience should include field measurements with a variety of instruments, discovering and interpreting boundary evidence, staking line and grade and field procedures for topographic mapping. Office experience should include traverse closure and adjustment, survey accuracy and quality control of field data, state plane coordinate computation and translations, boundary evidence analysis and resolution with record title, drafting plats and writing descriptions of surveys and knowledge and understanding of the subdivision process. Research experience should include familiarity with the county record filing process, including deed research in county registers' offices and tax assessors' offices, along with plans and records held by state and county highway departments and utility departments. The applicant, during his work history, is expected to have acquired experience in the overall management of surveying projects, to include, a high degree of integrity in the practice of surveying, understanding and following a code of ethics, interpersonal communication skills, project planning and scheduling, and safeguarding the health, safety and welfare of the public in daily work activities. **EXPERIENCE** CANNOT BE ANTICIPATED. YOU MUST HAVE THE REQUIRED EXPERIENCE WHEN YOUR APPLICATION IS SUBMITTED.

POSITION NUMBER	TITLE OF POSITION
	AVERAGE # OF HRS. WORKED PER WEEK
	TYPE OF BUSINESS
EMPLOYER ADDRESS	CITY/STATE ZIP
	OR LICENSE #
EMPLOYER TELEPHONE NUMBER (	
DESCRIBE YO	UR MAJOR DUTIES/RESPONSIBILITIES BELOW
TOTAL NUMBER OF MONTHS	TYPE EXPERIENCE: Office% Field% Research%

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TOTAL NUMBER OF MONTHS		TYPE EXPERIENCE: Office% Field% Research%

NAME	STATE OF PLS LICENSURE AND LICENSE NUMBER
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(Seal) Notary Public , 20 \_\_\_\_\_\_.